



HOSANNA

Planning Your Wedding

Hosanna Lutheran Church

105 Hosanna Drive

Mankato, MN 56001

Hosanna Campus Church

329 Ellis St.

Mankato, MN 56001

Wedding Worship Planning Guide

Dear Friends,

We are happy for you that you have made a commitment to each other and are planning your marriage worship celebration. This is an exciting time for you and we wish you God's richest blessings as you share in His love for you and your love for each other.

We are here to help you plan and have a beautiful, joyful, and exciting wedding ceremony. It is great that you should choose God's house as the setting for your promises to each other!

Since Hosanna Lutheran Church is a Christian church, we believe in placing Christ as the center of your wedding and an example of how to live out your married lives. Our primary purpose as Christians and as a Christian congregation is to share this Good News about what Christ had done and continues to do in our lives.

To make your wedding day a memorable one, we offer the help of our experience with many weddings and so the following page suggests some of our policies and procedures which may answer many of your questions and help you in making your wedding plans.



Wedding Policy

The following policy defines weddings that will be conducted at Hosanna Lutheran Church.

Biblical Base

In Article III of its Constitution Hosanna Lutheran Church confesses one God, Father (Creator), Son (Redeemer), and Holy Spirit (Sanctifier); and believes that the divinely inspired Old and New Testaments of the Holy Scriptures are the only normative authority.

The normative authority of Holy Scripture defines marriage as the union of one man and one woman:

Genesis 1:26-28,

Then God said, "Let us make man in our image, in our likeness, and let them rule over the fish of the sea and the birds of the air, over the livestock, over all the earth, and over all the creatures that move along the ground."

So God created man in His own image, in the image of God He created him; male and female He created them.

God blessed them and said to them, "Be fruitful and increase in number; fill the earth and subdue it. Rule over the fish of the sea and the birds of the air and over every living creature that moves on the ground."

Genesis 2:18-25,

The Lord God said, "It is not good for the man to be alone. I will make a helper suitable for him ... So the Lord God caused the man to fall into a deep sleep; and while he was sleeping, He took one of the man's ribs and closed up the place with flesh. Then the Lord God made a woman from the rib He had taken out of the man, and He brought her to the man.

The man said,

"This is now bone of my bones and flesh of my flesh;

She shall be called 'woman,' for she was taken out of man."

For this reason a man will leave his father and mother and be united to his wife, and they will become one flesh.

The man and his wife were naked, and they felt no shame.

Matthew 19:4-6,

"Haven't you read," He (Jesus) replied, "that at the beginning the Creator made them male and female," and said, 'For this reason a man will leave his father and mother and be united to his wife, and the two will become one flesh'? So they are no longer two but one. Therefore what God has joined together, let man not separate."

Thus all weddings conducted at Hosanna Lutheran Church are the joining together of one man (male) and one woman (female) in marriage. Regardless of a law enacted by the State of Minnesota or the United States of America, Hosanna Lutheran Church will not conduct same sex weddings.

Hosanna Lutheran Church
WEDDING SERVICE INFORMATION

Date: _____ Time: _____

Approved Location: _____

Officiant: (to be filled in by Hosanna Staff) _____

Wedding Coord. (to be filled in by staff) _____

GROOM INFORMATION

Full Legal Name:

First: _____

Middle: _____

Last: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

Church Affiliation: _____ Previously Married? Yes / No Children? Yes / No

BRIDE INFORMATION

Full Legal Name:

First: _____

Middle: _____

Last: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

Church Affiliation: _____ Previously Married? Yes / No Children? Yes / No

SERVICE INFORMATION

Rehearsal: YES/NO Date: _____ Time: _____

Scripture Reading(s) _____

Unity Candle: YES/NO Vow Choice: _____

Live Stream Option:

Number of Guests: _____

Do you wish for a prayer to be said on Sunday, following your wedding? Yes/no

Musician(s) _____ Instruments _____

Soloist(s) _____

Your new home address: _____

THE WEDDING CELEBRATION: HOSANNA LUTHERAN CHURCH
105 Hosanna Drive, Mankato, MN 56001 Phone: (507)388-1766

- 1) Scheduling your wedding – please contact the church office and ask for Melisa. She will check with one of our Pastors to be sure that the date you have chosen is available. There is a certain amount of marriage preparation that may take place before a wedding so that scheduling a wedding well in advance of your wedding date is necessary.
 - A. Because of our Saturday 5:00-6:00 PM worship time, weddings may be scheduled no later than 2:30 PM. Occasional 7pm Saturday services are allowed. Remember that you can also have a wedding on another day of the week if you prefer, depending upon the availability of a pastor. Highland is available for weddings after 2:30pm if you desire a later time.
- 2) Pre-marriage counseling is required before the Pastor will perform your wedding. This may be done with the officiating Pastor through a one-part pre-marriage class offered once during the year and meetings as a couple with a pastor.
- 3) Church Specifics:
 - A. Church Wedding Fees: Wedding Coordinator: \$125 Checks made to coordinator:
Beth Fasnacht, Leah Christensen (\$200 for offsite weddings)
Church Cleaning: \$75:
Checks made out but name left blank
Church Use: \$200: (two separate checks. One for deposit for \$100 and one 2 weeks before the wedding for \$100)
Checks made out to Hosanna Lutheran Church
Sound Technician: \$75:
Check name left blank
Live Stream option: \$75: leave name blank
Music Director: \$150: (contact person; Sarah Keller, 381-3226.
Checks made out to _____
All fees are due 2 weeks before the day of the wedding rehearsal. Please give your checks Melisa either in person or through mail at 105 Hosanna Drive, Mankato, MN 56001. See next page for more details.
 - B. Use of fellowship hall and kitchen for Groom's Dinner: \$100.
 - C. Hosanna has seating for approximately 200 people in the old sanctuary and 750 in the new sanctuary.
- 4) It is appropriate to give a gift to the pastor in appreciation for the time spent counseling with you, planning, rehearsing and performing your wedding. The normal gift is \$150 - \$200; made out to the officiating Pastor. If your wedding is offsite, please remember to include additional money for mileage (rehearsal and wedding).
- 5) A marriage license may be obtained at any courthouse; but is also available at the Blue Earth County Government Center, 410 S 5th Street (304-4340); and must be present at the time of the wedding. A license may not be applied for prior to six months of the wedding and MUST be applied for before 5 days before the wedding. The cost is \$115. If you complete the 12 hours of pre-marriage counseling with one of the pastors, there is a savings on the marriage license. The cost is reduced to \$40. A letter of verification may be obtained from the pastor officiating the wedding. For more info go to www.blueearthcounty.mn.gov/857/Marriage-Records
- 6) *Musicians should be scheduled as soon as possible* in your wedding planning. Please contact Sarah Keller at 507-351-3226. You are welcome to suggest musicians.

Wedding Fees for 2022-2023: Hosanna Lutheran Church

1. For all Weddings: Individual checks payable to those people mentioned below, please. * Please make every attempt to have checks to Hosanna Lutheran Church **2 weeks prior to the wedding.**
2. \$150-\$200 for **Officiating Pastor**
(if the wedding destination is over 10 miles, please include current mileage fees for a round way trip for each drive... including rehearsal)
3. \$125 for **Wedding Coordinator** for any wedding that includes 50 guests or more. For an offsite wedding, please plan on \$200 to cover the two trips (rehearsal the night before and actual wedding). Coordinators are not provided for weddings over 30 miles from Mankato.
4. \$150 for **Music Director**: Contact Sarah Keller; sarahkeller@hosanna.church
(if the wedding destination is over 10 miles, please include current mileage fees for a round way trip for each drive... including rehearsal)

Checks will be written to: *

Wedding Officiant: \$150 to \$200 (Pastors Mark Biebighauser, Michael Omtvedt, Darren Scruggs or Steve Kosberg)

Wedding Coordinator: Either Leah Christensen or Beth Fasnacht

If on Campus, these checks will need to be written as well:

Technical Sound Support: \$75 (leave name blank)

Custodian: \$75 (leave name blank)

If live Streamed: \$75 (Jessica Jones on check)

Musician (s) Please talk to Sarah Keller to determine music needs and obtain appropriate names for checks.

Church Use: \$200 (for those on campus) (One check for \$100 for deposit at time of booking and second check to Hosanna for \$100 two weeks prior to wedding)

Marriage Records

Applying for a Marriage License

- Both applicants need to be present at the [Blue Earth County License Center](#) to apply for the marriage license.
- Identification and social security numbers for each party is required.
- If either or both applicants has/have been married previously, information regarding the termination of the most recent marriage is required (date, court, place).
- Fees: \$40 with a Premarital Education Certificate. \$115 without a Premarital Education Certificate. No refunds. Payment must be made by cash, check, or money order.
- Anyone who has a felony conviction for a crime committed on or after August 1, 2000 under Minnesota law or the law of another state or federal jurisdiction may not use a different surname after marriage except as authorized by Minnesota Statute 259.13, and doing so is a gross misdemeanor. See the [Name Change Notice from Convicted Felon](#).
- There is a 5-day statutory waiting period from the day you apply for the license until it is valid to use and then it must be used within 6 months of issuing date.
- For more information go to www.blueearthcountymn.gov/857/Marriage-Records

A [Marriage License Application](#) can be filled out prior to visiting the Blue Earth County License Center.

Marriage Vows

1. I take you, _____ to be my wife/husband from this day forward, to join with you and share all that is to come and with the help of God, I promise to be faithful to you until death parts us. (LBW)
2. I, _____ take you, _____ to be my wedded wife/husband, to have and to hold from this day forward, for better, for worse, for richer, for poorer, in sickness and in health, to love and to cherish till death do we part, according to God's holy ordinance; I pledge to you my faithfulness.
3. _____, I take you to be my wife/husband from this time onward, to join with you and share all that is to come, to give and to receive, to speak and to listen, to inspire to respond, and in all circumstances of our life together to be loyal to you with my whole life and with all my being.
4. I take you, _____ to be my wife/husband. I promise before God and these witnesses to be your faithful husband/wife to share with you in plenty and in want, in joy and in sorrow, in sickness and in health, to forgive and strengthen you and to join with you so that together we may serve God and others as long as we both shall live.
5. I take you, to be my wife/husband and these things I promise you: I will be faithful to you and honest with you; I will respect, trust, help and care for you; I will share my life with you; I will forgive you as we have been forgiven; and I will try with you better to understand ourselves, the world, and God; through the best and the worst of what is to come as long as we live.
6. _____, I want to live with you just as you are. I will be honest with you and forgive you, just as God has forgiven me. I love you for what you are to me and for what you are to others. With Christ as my guide, I will attempt to provide the unconditional love needed for your health and growth. I choose you above all others, and promise to be faithful to you as long as life endures.

The Exchange of Rings (after a word by the pastor)

These rings, made of precious metals, are visible symbols to all who see them and to these two who will wear them, of the precious and enduring commitment they have just made to each other in your presence.

Bless, O Lord, the giving of these rings that they who wear them may abide in your love and continue in your peace, through Jesus Christ our Lord. Amen.

"I give you this ring as a sign of my love and faithfulness."

Possible Scripture Readings

Old Testament:

Genesis 1:26-31

Genesis 2:18-24

Psalm 127:1-2

Jeremiah 32:38-41

Song of Songs (Solomon) 2:10-13

Psalm 128:1-4

Ruth 1:16-17

New Testament:

Matthew 7:24-27

John 2:1-11

John 17:26

1 Corinthians 13:1-13

Ephesians 4:1-6

Colossians 3:12-17

1 John 3:11-24 (various verses)

Matthew 19:4-6

John 15:9-17

1 Corinthians 3:10-17

Ephesians 4:32-5:2

Ephesians 5:22-25

1 John 4:7-12

Romans 12:1-2

Coordinator's Wedding Checklist

(Things to be thinking about)

1. Confirm rehearsal and wedding dates and times
 - a. Wedding-
 - b. Rehearsal
2. Confirm bridal party number:
 - a. Bridesmaids-
 - b. Groomsmen-
 - c. Ushers-
 - d. Flower Girl / Ring Bearer (ages of each)
 - e. Reader
3. How walking up aisle:
 - a. Grandparents – Who is ushering them in
 - i. Bride-
 - ii. Groom-
 - b. Parents – Who is ushering them in
 - i. Bride-
 - ii. Groom
 - c. Bridal Party – Walking in as a couple or single
 - d. Bride – Who is walking her up aisle
4. Seating
 - a. How many rows need to be reserved for family
 - b. Front row- parents, grandparents
 - c. Second row – readers, parents of flower girl / ring bearer
 - d. Chairs need to be removed for anyone with a wheelchair?
5. Candles:
 - a. Unity Candle – mothers lighting? They provide candles – Silver/Gold?
 - b. Candelabra – 14 candles
 - c. Unity Sand – need to provide sand and all containers
 - d. Flowers will be given to mothers during unity candle lighting?
 - e. Christ candle – I will light before opening doors
6. Decorations:
 - a. All decorations need to be picked up and put away after ceremony
 - b. What have in mind?
 - c. Who will contact person be?
 - d. Guestbook – at church and reception – Will close book 10 minutes before service starts so people can be seated...book will be taken to reception for signature then.
 - e. Flowers for mothers will be on altar?
7. Receiving line – bridal couple? Bridal couple and parents?
 - a. At entrance
 - b. Ushers will release people
8. Music/Sound person
 - a. Live music? ____ Have you contacted Sarah Keller at 507-381-3226
 - b. If Sarah is not doing the live music, who is? _____
 - c. Recorded music? ____ Recorded music must be given either on a cd or flash drive one week prior to the wedding. (Goes to either Sam Hamilton (weddings at Hosanna Main) or Cayle Wendorf (Hosanna Highland). It is a must that this device be turned in at least one week before actual wedding.

- d. If you are using recorded music, please send the names of songs to Pam Schultze at pamschultze@hosanna.church.
9. Fees need to be paid 2 weeks prior to wedding. Bring individual checks to office.
 - a. Fees –
 - i. Church written to Hosanna. (\$100) This plus the original deposit equals a total of \$200 for a wedding at the church. This does not apply for offsite weddings.
 - ii. Blank check for \$75 for custodial fees for wedding. If there is a reception at the church as well, make the check for \$150.
 - iii. Wedding Coordinator: \$125 for either Sheila Heiden, Beth Fasnacht, depending on who your coordinator is. Please make your check for \$200 if your wedding is going to be offsite.
 - iv. \$150 to \$200 (your choice) to officiating pastor. (Pastor Mark Biebighauser, Pastor Dennis Heiden, Pastor Steve Kosberg, Pastor Michael Omtvedt or Pastor Darren Scruggs.
 - v. \$75 to either Jessica Jones if your wedding is going to be live streamed.
 - vi. Blank check for \$75 for technical help at weddings at Hosanna.
10. Bring to rehearsal:
 - a. Marriage License
 - b. Programs
 - c. Unity candle, sand or items need for unity portion of wedding
11. Rehearsal:
 - a. Will go through approximately 2 times – one- everyone lines up at the altar and walks out and one an actual walk through
12. Day of Wedding – I will arrive 1 hour ahead of time.
 - a. 15 minutes before wedding starts all wedding party needs to be behind closed doors – all bridal party, parents, and grandparents – anyone who is going to walk in.
 - b. 5 minutes before service grandparents walk in
 - c. 3 minutes before service parents walk in
 - d. Bridal party walks in
13. Who is the florist and what time will flowers be delivered?
14. Who is the photographer? – will need to be done by 2:00 or at least half hour before wedding
15. What time do you want the church open?
16. Number of guests? _____
17. Room where bridal party dresses – E1 (women) E5 (men) at Main
18. Food brought incan use kitchen or Sacred Grounds for food. Please clean up before you leave. Suggested food items: Sandwiches, chips and water.

Typical Service
out line

Wedding Party

Pre-service Music (15 minutes prior)

Bridal Party Entrance: song

Bride's Entrance: song
(or processional if one song)

Officiant: Pastor Dennis Holden

Service of the Word

Invocation and Prayer

Bride's Parents:

Song

Groom's Parents:

Scripture Reading:

Maid of Honor:

Scripture Reading:

Bride's Maids:

Song

Flower Girl or Ring Bearer:

Message

Song

Personal Attendant:

The Marriage Rite

Best Man:

Wedding Vows

Groom's Men:

Exchange of Rings

Unity sand or candle

Ushers:

Song

Musicians:

Prayers

Flowers on altar are in remembrance of:

Lord's Prayer (spoken or soloist)

Reception to follow at

Presentation of the Wedding Couple

Recessional: